

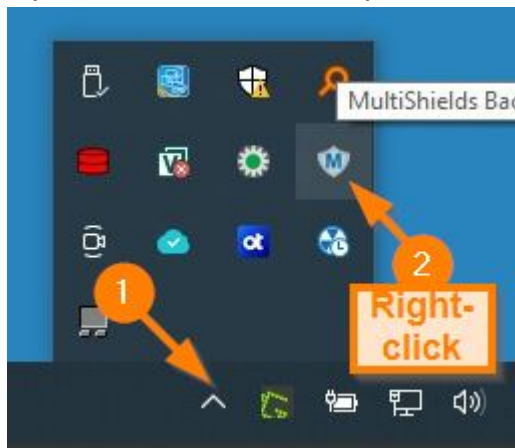
Recommendation: Test Your Backups

Periodically test your backups, including your drive image backups.

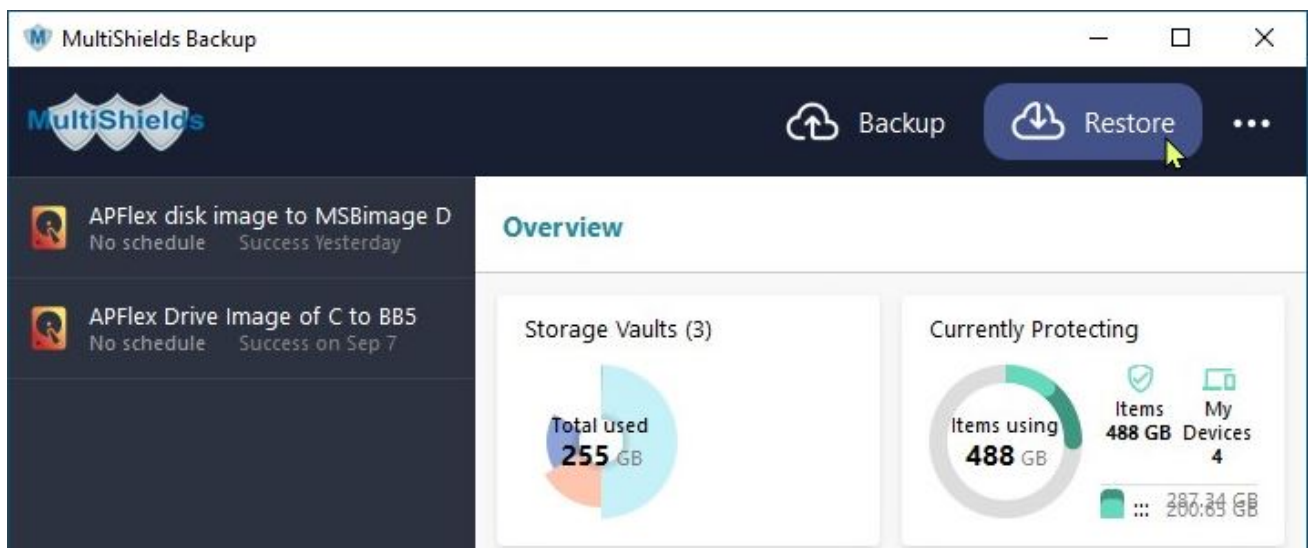
It is also wise to test a backup before restoring it.

Step-by-step test of your drive image backup

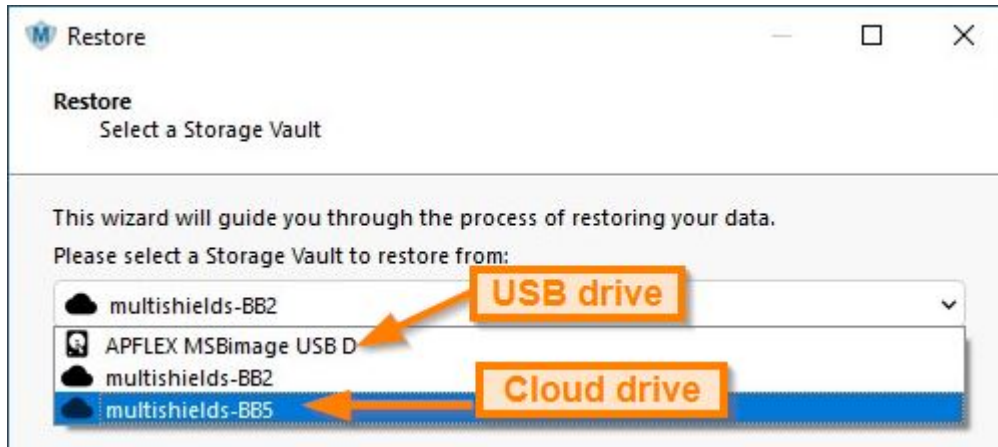
1. Open MultiShields Backup



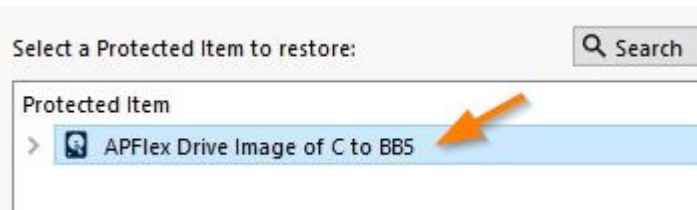
2. Login with your username and password.
3. Click: Restore



4. Choose the **cloud drive** to restore from.

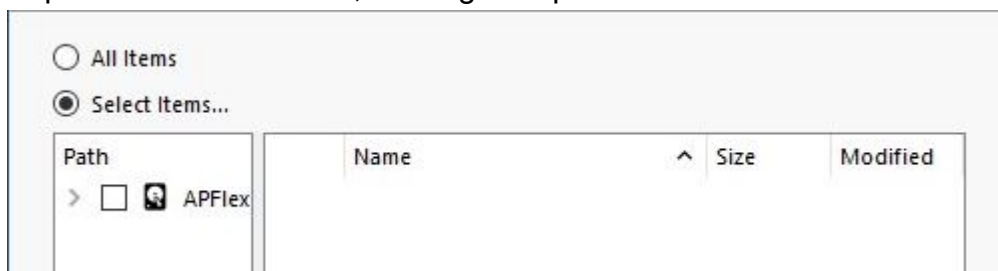


5. Click on the cloud drive Protected Item.

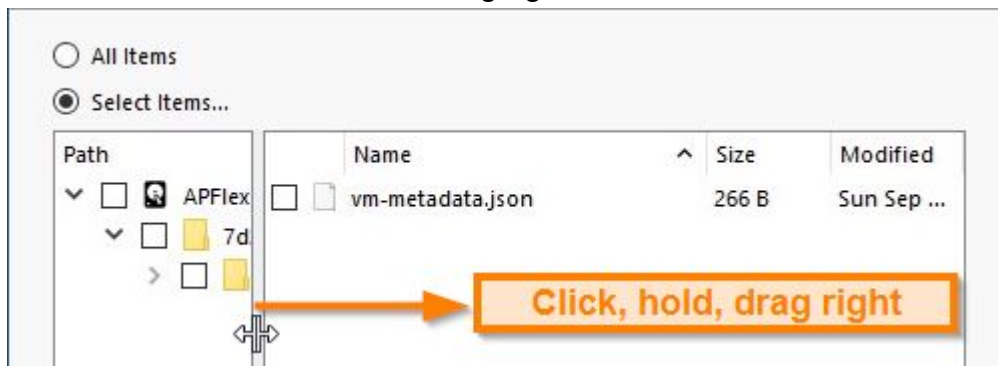


6. Click: Granular restore

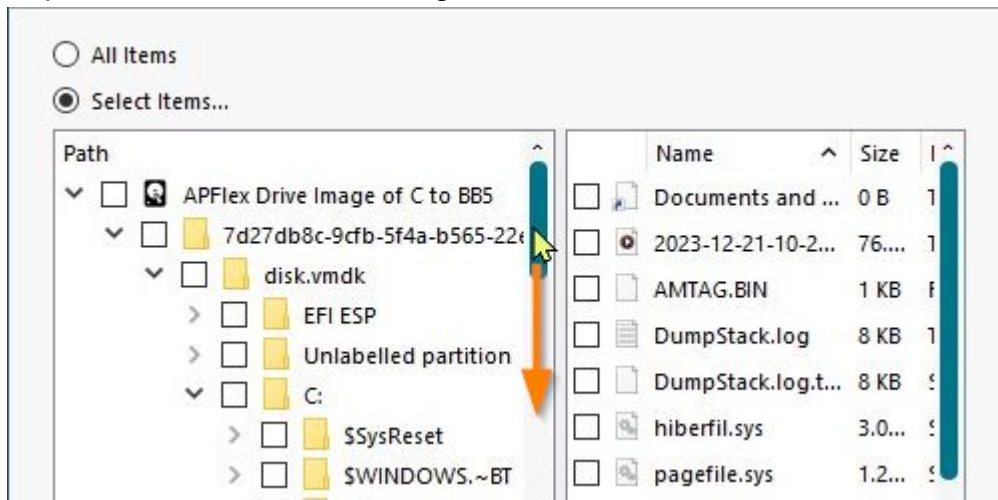
7. Expand the tree of items, clicking multiple times on the > icons.



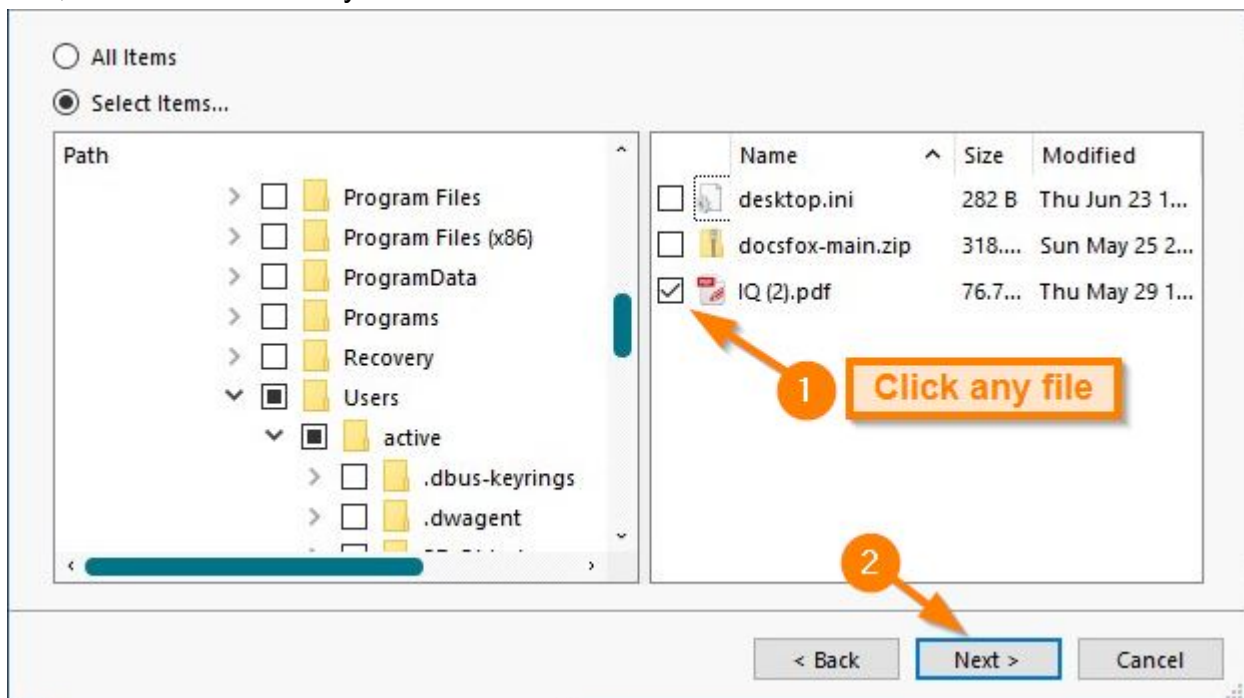
8. Click on the divider, hold, and drag right to show more of the tree.



9. Expand the C: branch and drag the scroll button down.

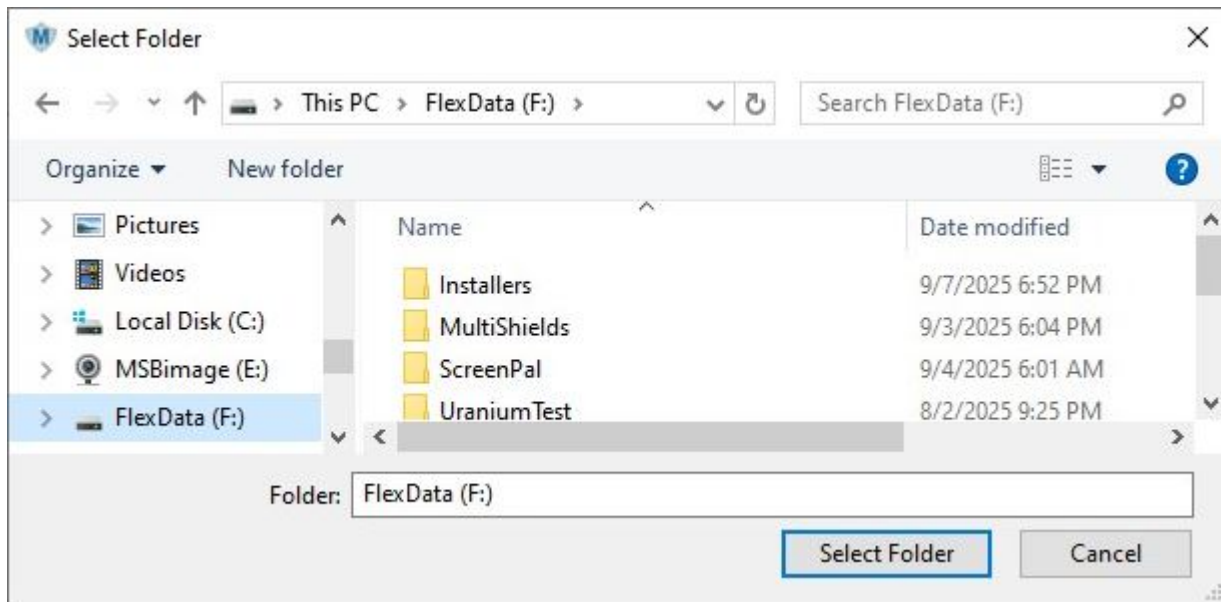


10. Click to expand Users and a user folder. In this example, the username is "Active." As a test, click the box for any file in the Documents or Downloads folder. Click Next.



11. Click the Browse button.

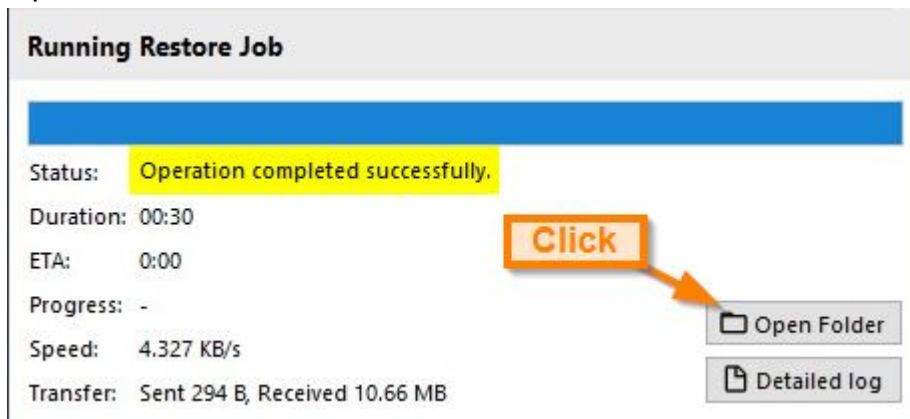
12. Click on a drive other than C: such as a network drive or USB drive.



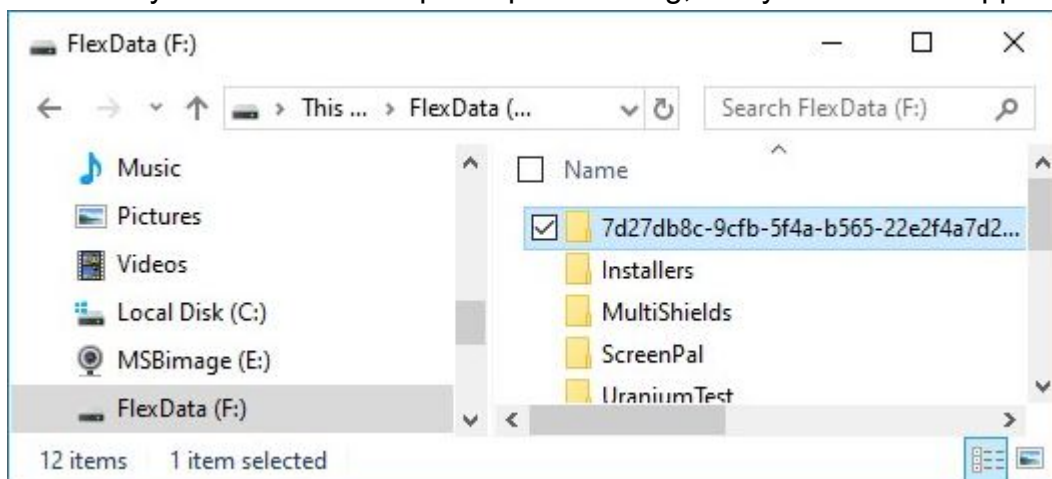
13. Click the Select Folder button.

14. Click: Restore

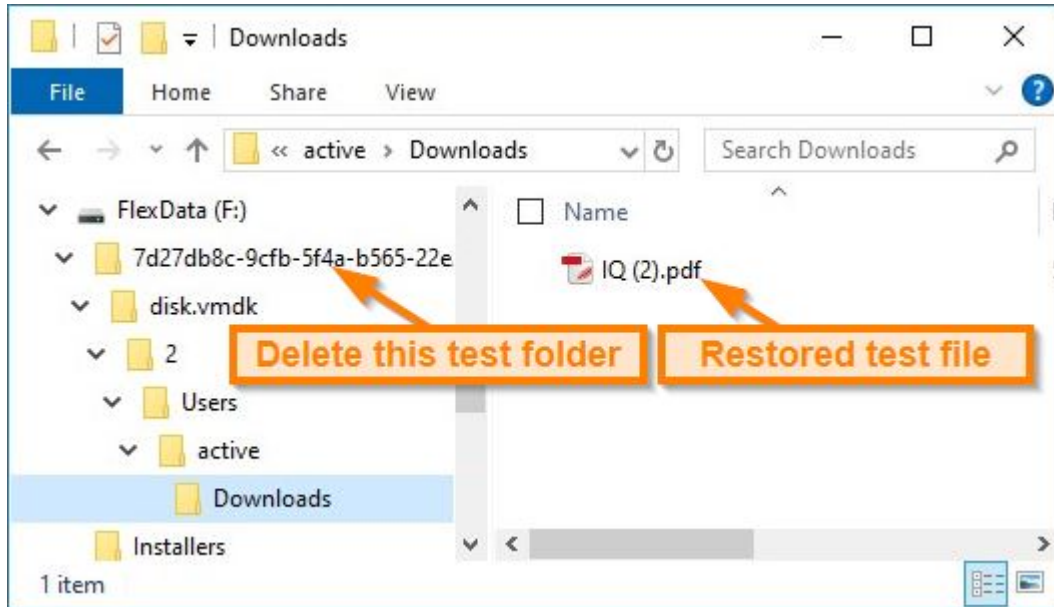
15. In a few seconds, the restore job is completed. To check on the restored test file, click on Open folder.



16. The drive you selected in Step 12 opens. A long, crazy folder name appears.



17. Double-click on each subfolder until you get to the end and see the restored test file. Delete the test folder when done.



18. Close MultiShields Backup.

Additional Help	Author
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Contact us at: support@securemyfirm.com	SecureMyFirm Inc.
Call us at: 952.922.1120	https://securemyfirm.com
	Protecting you from computer disasters